



Belgian Public Tender Bulletin
Publication of the Federal Service e-Procurement
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Contract notice

Directive 2014/24/EU

Section I: Contracting authority

I.1) Name and addresses ¹ (please identify all contracting authorities responsible for the procedure)

Official name: Belgian Health Care Knowledge Centre		National registration number: ² 0872.876.076_59	
Postal address: Boulevard du Jardin Botanique, 55			
Town: Brussels	NUTS code: BE100	Postal code: 1000	Country: Belgium
Contact person: Dominique Paulus		Telephone: +32 22873388	
E-mail: kce_projects@kce.fgov.be		Fax:	
Internet address(es)			
Main address: (URL) www.kce.fgov.be			
Address of the buyer profile: (URL) https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=300121			

I.2) Joint procurement

<input type="checkbox"/> The contract involves joint procurement, In the case of joint procurement involving different countries, state applicable national procurement law: <input type="checkbox"/> The contract is awarded by a central purchasing body.

I.3) Communication

<input checked="" type="radio"/> The procurement documents are available for unrestricted and full direct access, free of charge, at: (URL) https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=300121 <input type="radio"/> Access to the procurement documents is restricted. Further information can be obtained at: (URL)
Additional information can be obtained from <input checked="" type="radio"/> the abovementioned address <input type="radio"/> another address: (please provide another address)
Tenders or requests to participate must be submitted <input type="checkbox"/> electronically via: (URL) <input checked="" type="radio"/> to the abovementioned address <input type="radio"/> to the following address: (please provide another address)
<input type="checkbox"/> Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: (URL)

I.4) Type of the contracting authority

<input type="radio"/> Ministry or any other national or federal authority, including their regional or local subdivisions <input type="radio"/> National or federal agency/office <input type="radio"/> Regional or local authority	<input type="radio"/> Regional or local agency/office <input checked="" type="radio"/> Body governed by public law <input type="radio"/> European institution/agency or international organisation <input type="radio"/> Other type:
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I.5) Main activity

<input type="radio"/> General public services <input type="radio"/> Defence <input type="radio"/> Public order and safety <input type="radio"/> Environment <input type="radio"/> Economic and financial affairs <input checked="" type="radio"/> Health	<input type="radio"/> Housing and community amenities <input type="radio"/> Social protection <input type="radio"/> Recreation, culture and religion <input type="radio"/> Education <input type="radio"/> Other:
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Study 2015-17 (HSR) An integrated model for antenatal care in Belgium: qualitative part
Section II: Object
II.1) Scope of the procurement

II.1.1) Title: Study 2015-17 (HSR) An integrated model for antenatal care in Belgium: qualitative part	Reference number: ² KCE-2015-17 (HSR)-F02_0
II.1.2) Main CPV code: 73000000 Supplementary CPV code: ^{1,2}	
II.1.3) Type of contract <input type="radio"/> Works <input type="radio"/> Supplies <input checked="" type="radio"/> Services	
II.1.4) Short description: This tender is part of a larger KCE study regarding the organisation of antenatal care in Belgium. The subcontracted part of the study aims at investigating the expectations and preferences of health care professionals and (future) parents regarding antenatal care, with special attention to equity and accessibility of care. The study comprises the following: a) 4 focus groups or nominal groups b) 22 semi-structured face-to-face in-depth interviews c) 24 semi-structured face-to-face in-depth interviews	
II.1.5) Estimated total value ² Value excluding VAT: [51000.00] Currency: EUR <i>(for framework agreements or dynamic purchasing systems – estimated total maximum value for the entire duration of the framework agreement or dynamic purchasing system)</i>	
II.1.6) Information about lots This contract is divided into lots <input type="radio"/> yes <input checked="" type="radio"/> no Tenders may be submitted for <input type="radio"/> all lots <input type="radio"/> maximum number of lots: <input type="radio"/> one lot only <input type="checkbox"/> Maximum number of lots that may be awarded to one tenderer: <input type="checkbox"/> The contracting authority reserves the right to award contracts combining the following lots or groups of lots:	

Study 2015-17 (HSR) An integrated model for antenatal care in Belgium: qualitative part

II.2) Description ¹ (1)

II.2.1) Title: ²	Lot No: ²
II.2.2) Additional CPV code(s): ² Main CPV code: ¹ 73000000 Supplementary CPV code: ^{1,2}	
II.2.3) Place of performance NUTS code: ¹ [BE10] Main site or place of performance:	
II.2.4) Description of the procurement: <i>(nature and quantity of works, supplies or services or indication of needs and requirements)</i> This tender is part of a larger KCE study regarding the organisation of antenatal care in Belgium. The subcontracted part of the study aims at investigating the expectations and preferences of health care professionals and (future) parents regarding antenatal care, with special attention to equity and accessibility of care. The study comprises the following: a) 4 focus groups or nominal groups (1 with French speaking midwives, 1 with Dutch speaking midwives, 1 with French speaking obstetricians and 1 with Dutch speaking obstetricians). b) 22 semi-structured face-to-face in-depth interviews with 2 expert centres (in Flanders), 6 hospitals with short stay after childbirth (2 in Flanders, 2 in Brussels, 2 in Wallonia), 5 independent midwives (2 Dutch speaking, 3 French speaking with 1 from Brussels), 3 organisations targeting vulnerable parents (1 in Flanders, 1 in Brussels, 1 in Wallonia), 4 sickness funds (2 Dutch speaking, 2 French speaking), a representative of ONE and of Kind & Gezin. c) 24 semi-structured face-to-face in-depth interviews with (future) parents (12 in Dutch, 12 in French). The subcontractor needs to have competences in qualitative research methods, particularly in-depth interviews, focus groups or nominal groups, by preference in the area of health care, and needs to be perfectly bilingual (French and Dutch) to be able to interpret all nuances provided by interviewees. The project will begin at 22 May 2018. The interview guides will be designed together with KCE researchers. The subcontractor will recruit participants together with KCE researchers and will be responsible for the scheduling and execution of the focus groups (or nominal groups) and interviews. All interviews (including the focus groups/nominal groups) need to be transcribed literally. Transcripts should be available by 17 July 2018.	
II.2.5) Award criteria: <input type="radio"/> Criteria below <input type="checkbox"/> Quality criterion ^{1,2,20} <input type="radio"/> Cost criterion ^{1,20} <input type="radio"/> Price ²¹ - Weighting: <input checked="" type="radio"/> Price is not the only award criterion and all criteria are stated only in the procurement documents	
II.2.6) Estimated value Value excluding VAT: [] Currency: <i>(for framework agreements or dynamic purchasing systems – estimated total maximum value for the entire duration of this lot)</i>	
II.2.7) Duration of the contract, framework agreement or dynamic purchasing system Duration in months: or Duration in days: or Start: (dd/mm/yyyy) 22/05/2018 / End: (dd/mm/yyyy) 21/07/2018 This contract is subject to renewal <input type="radio"/> yes <input checked="" type="radio"/> no Description of renewals:	
II.2.9) Information about the limits on the number of candidates to be invited <i>(except in open procedures)</i> Envisaged number of candidates: or Envisaged minimum number: / Maximum number: ² Objective criteria for choosing the limited number of candidates:	
II.2.10) Information about variants Variants will be accepted <input type="radio"/> yes <input checked="" type="radio"/> no	
II.2.11) Information about options Options <input type="radio"/> yes <input checked="" type="radio"/> no Description of options:	
II.2.12) Information about electronic catalogues <input type="checkbox"/> Tenders must be presented in the form of electronic catalogues or include an electronic catalogue	
II.2.13) Information about European Union funds The procurement is related to a project and/or programme financed by European Union funds <input type="radio"/> yes <input checked="" type="radio"/> no Identification of the project:	
II.2.14) Additional information:	

Section III: Legal, economic, financial and technical information

III.1) Conditions for participation

<p>III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers</p> <p>List and brief description of conditions: - For a Belgian candidate: the candidate's registration number with the Kruispuntbank van Ondernemingen/Banque Carrefour des Entreprises; - For a foreign candidate: a certificate issued by the relevant authority, certifying that he has fulfilled obligations relating to the payment of social security contributions under the law of the relevant state in which he is established, as well as a certificate that he is not bankrupt or otherwise apparently insolvent, emanating from the relevant administrative body, and a certificate demonstrating that he has fulfilled obligations relating to the payment of direct and indirect taxes under the law of the relevant state in which he is established.</p>
<p>III.1.2) Economic and financial standing</p> <p><input type="checkbox"/> Selection criteria as stated in the procurement documents</p> <p>List and brief description of selection criteria: Staggered payment as and when the study progresses. Payment within 30 days counting from the date on which the claim for payment or invoice is approved by the contracting authority.</p> <p>Minimum level(s) of standards possibly required: ²</p>
<p>III.1.3) Technical and professional ability</p> <p><input type="checkbox"/> Selection criteria as stated in the procurement documents</p> <p>List and brief description of selection criteria: - for assessment of the general scientific competency, a statement attesting to the research team's general scientific competency, substantiated by the curricula vitae of the leading members and a list of publications in renowned international journals. - for assessment of the project-specific abilities and experience, a statement explaining the way in which the research team is acquainted with the research subject and a mention of elements demonstrating its interest in the specific field of research of the contract. This should be backed up by precise references in the enclosed curricula vitae. - for assessment of the possibility of a multi-disciplinary approach, the statement explaining how and why the abilities and experience of the people who may be taking part would be useful for the project in question (with reference to the enclosed curricula vitae), and whether these people have previously worked in the context of a multi-disciplinary approach. - for assessment of membership of national or international networks, a statement listing the scientific and/or health networks to which the candidate belongs, the degree to which it is involved in these networks, and the year and the context in which this cooperation took place. The statement should also mention why this membership represents an extra asset for the project.</p> <p>Minimum level(s) of standards possibly required: ² Class: N/A, Category: N/A</p>
<p>III.1.5) Information about reserved contracts ²</p> <p><input type="checkbox"/> The contract is reserved to sheltered workshops and economic operators aiming at the social and professional integration of disabled or disadvantaged persons</p> <p><input type="checkbox"/> The execution of the contract is restricted to the framework of sheltered employment programmes</p>

III.2) Conditions related to the contract ²

<p>III.2.1) Information about a particular profession (only for service contracts)</p> <p><input checked="" type="checkbox"/> Execution of the service is reserved to a particular profession</p> <p>Reference to the relevant law, regulation or administrative provision: - For a Belgian candidate: the candidate's registration number with the Kruispuntbank van Ondernemingen/Banque Carrefour des Entreprises; - For a foreign candidate: a certificate issued by the relevant authority, certifying that he has fulfilled obligations relating to the payment of social security contributions under the law of the relevant state in which he is established, as well as a certificate that he is not bankrupt or otherwise apparently insolvent, emanating from the relevant administrative body, and a certificate demonstrating that he has fulfilled obligations relating to the payment of direct and indirect taxes under the law of the relevant state in which he is established.</p>
<p>III.2.2) Contract performance conditions: Communication of the turnover in the concerned research domain over the last three financial years.</p>
<p>III.2.3) Information about staff responsible for the performance of the contract</p> <p><input type="checkbox"/> Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract</p>

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Section IV: Procedure

IV.1) Description

<p>IV.1.1) Type of procedure</p> <p><input type="radio"/> Open procedure</p> <p style="padding-left: 20px;"><input type="checkbox"/> Accelerated procedure Justification:</p> <p><input type="radio"/> Restricted procedure</p> <p style="padding-left: 20px;"><input type="checkbox"/> Accelerated procedure Justification:</p> <p><input checked="" type="radio"/> Competitive procedure with negotiation</p> <p style="padding-left: 20px;"><input checked="" type="checkbox"/> Accelerated procedure Justification: Simplified negotiated procedure with publication</p> <p><input type="radio"/> Competitive dialogue</p> <p><input type="radio"/> Innovation partnership</p>
<p>IV.1.3) Information about a framework agreement or a dynamic purchasing system</p> <p><input type="checkbox"/> The procurement involves the establishment of a framework agreement</p> <p style="padding-left: 20px;"><input type="radio"/> Framework agreement with a single operator</p> <p style="padding-left: 20px;"><input type="radio"/> Framework agreement with several operators Envisaged maximum number of participants to the framework agreement: ²</p> <p><input type="checkbox"/> The procurement involves the setting up of a dynamic purchasing system</p> <p style="padding-left: 20px;"><input type="checkbox"/> The dynamic purchasing system might be used by additional purchasers</p> <p>In the case of framework agreements, provide justification for any duration exceeding 4 years:</p>
<p>IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue</p> <p><input type="checkbox"/> Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated</p>
<p>IV.1.5) Information about negotiation (only for competitive procedures with negotiation)</p> <p><input type="checkbox"/> The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations</p>
<p>IV.1.6) Information about electronic auction</p> <p><input type="checkbox"/> An electronic auction will be used</p> <p>Additional information about electronic auction:</p>
<p>IV.1.8) Information about the Government Procurement Agreement (GPA)</p> <p>The procurement is covered by the Government Procurement Agreement <input type="radio"/> yes <input checked="" type="radio"/> no</p>

IV.2) Administrative information

<p>IV.2.1) Previous publication concerning this procedure ²</p> <p>Notice number in the OJ S: (One of the following: Prior information notice; Notice on a buyer profile)</p>
<p>IV.2.2) Time limit for receipt of tenders or requests to participate</p> <p>Date: (dd/mm/yyyy) 22/03/2018 Local time: (hh:mm) 09:00</p>
<p>IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates ⁴</p> <p>Date: (dd/mm/yyyy) (in the case of a restricted contest)</p>
<p>IV.2.4) Languages in which tenders or requests to participate may be submitted: ¹</p> <p>[EN] [FR] [NL]</p>
<p>IV.2.6) Minimum time frame during which the tenderer must maintain the tender</p> <p>Tender must be valid until: (dd/mm/yyyy) or Duration in months: (from the date stated for receipt of tender)</p>
<p>IV.2.7) Conditions for opening of tenders</p> <p>Date: (dd/mm/yyyy) Local time: (hh:mm) Place: Information about authorised persons and opening procedure:</p>

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement yes no
 Estimated timing for further notices to be published: ²

VI.2) Information about electronic workflows

- Electronic ordering will be used
 Electronic invoicing will be accepted
 Electronic payment will be used

VI.3) Additional information ²

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VI.4) Procedures for review

VI.4.1) Review body

Official name: **Conseil d'Etat - Greffe de la section du contentieux administratif**

Postal address: **Rue de la Science 33**

Town: **Brussels**

Postal code: **1040**

Country: **Belgium**

E-mail:

Telephone:

Internet address: (URL)

Fax:

VI.4.2) Body responsible for mediation procedures ²

Official name:

Postal address:

Town:

Postal code:

Country:

E-mail:

Telephone:

Internet address: (URL)

Fax:

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures: **15 jours en cas d'une demande en suspension en extrême urgence – 60 jours en cas d'une recours en annulation**

VI.4.4) Service from which information about the review procedure may be obtained ²

Official name:

Postal address:

Town:

Postal code:

Country:

E-mail:

Telephone:

Internet address: (URL)

Fax:

VI.5) Date of dispatch of this notice: (dd/mm/yyyy) 20/02/2018

It is the contracting authority's/contracting entity's responsibility to ensure compliance with European Union law and any applicable laws.

¹ please repeat as many times as needed

² if applicable

⁴ if this information is known

²⁰ importance may be given instead of weighting

²¹ importance may be given instead of weighting; if price is the only award criterion, weighting is not used